

Multiple Employer Welfare Arrangement (Mewa) Annual Filing CHECKLIST

In accordance with TEX. INS. CODE, art. 3.95-8, the following items are required to be filed annually with the Texas Department of Insurance by the MEWA:

- An audited financial statement prepared by a licensed Certified Public Accountant within 90 days of the end of the MEWA's fiscal year
- An actuarial opinion within 90 days of the end of the MEWA's fiscal year

In addition to the above annual filing requirements, MEWAs must file the following documents as needed when changes occur:

- Any modified terms of a plan document along with a certification from the trustees that any changes are in compliance with the following requirements:
 - Name and type of administration of the plan;
 - Name and address of the administrator;
 - Names and addresses of any trustee or trustee if they are persons different from the administrator;
 - Plan requirement with respect to eligibility for participation and benefits;
 - A description of provisions relating to non-forfeitable benefits if any are included in the plan;
 - A description of circumstances which may result in disqualification, ineligibility, or denial or loss of benefits;
 - The source of financing of the plan;
 - The identity of any organization through which benefits are provided;
 - The date of the end of the plan year and whether the records of the plan are kept on a calendar, policy or fiscal year basis;
 - The procedures to be followed in presenting claims for benefits under the plan;
 - Remedies available under the plan for redress of claims which are denied in whole or in part; and
 - A statement of guaranty fund non-participation.
- Upon receipt of any plan amendments, forward to the Life Health Group.

 Email filing to CLRFilings@tdi.texas.gov

► Questions?

Email us at CompanyLicense@tdi.texas.gov or call 512-676-6365.