

## Course Evaluation Sample

We will retain this form in our course records which may be audited by the Department of Insurance.

Name of certified course \_\_\_\_\_

Name of registered provider \_\_\_\_\_

Presentation date or course completion date \_\_\_\_\_

**For classroom course**

1. Did the class meet at the announced time?  
Yes  No
2. Did the class meet for the required number of contact hours (generally, 1 hour of credit per 55 minutes of approvable content)?  
Yes  No
3. Was the material presented in a clear and concise manner?  
Yes  No
4. Did the instructor encourage class participation?  
Yes  No
5. Did you find the student materials and/or audio/visual aids useful to you?  
Yes  No
6. What helped you the most in this course?  
\_\_\_\_\_

7. Please evaluate your primary instructor. This should be your overall reaction to the preparation, organization, knowledge, communication and attitude toward subject matter and students. Rate organization, knowledge and attitude separately. 4 - Excellent 3 - Good 2 - Fair 1 - Poor.

Instructor name	Overall rating	Organization	Knowledge	Attitude

**Self study course**

1. Was the text clear and concise?  
Yes  No
2. Was the final examination a comprehensive examination of the entire course content?  
Yes  No
3. Had you seen the exam questions in course exercises or unit tests?  
Yes  No
4. How long did it take you to read the text and complete the final examination (round down to the closest half hour)? \_\_\_
5. What helped you the most in this course?  
\_\_\_\_\_

6. Please evaluate the course. This should be your overall reaction to the quality, presentation, and appropriateness of the material. 4 - Excellent 3 - Good 2 - Fair 1 - Poor.

Material is appropriate to insurance	Quality of material	Clear instruction

**Classroom equivalent course**

1. Was the material presented in an easy to use manner?  
Yes  No
2. Was there an interactive inquiry about each 15 minute?  
Yes  No
3. Was the course content accurate? If no, please give an example on reverse.  
Yes  No
4. Were you able to refer back to the course material as you did the interactive inquiries?  
Yes  No
5. How long did it take you to complete the course (round down to the closest half hour)? \_\_\_\_\_
6. What helped you the most in this course?  
\_\_\_\_\_
7. Please evaluate the course. This should be your overall reaction to the quality, presentation, and appropriateness of the material. 4 - Excellent 3 - Good 2 - Fair 1 – Poor.

<b>Material is appropriate to insurance</b>	<b>Quality of material</b>	<b>Clear instuction</b>