



Agent and Adjuster Licensing
Updates and Best Practices

September 12, 2024

TDI | Agent and Adjuster Licensing Section

Responsible for licensing and regulating people and entities that sell insurance, adjust claims, or work in title industry in Texas.

- Applications - front line application processing team.
- Administrative review - processes nonstandard applications.
- Continuing education (CE) & license maintenance - processes requests for current licenses involving CE compliance and license updates.

830,000

Active licensees

198,000

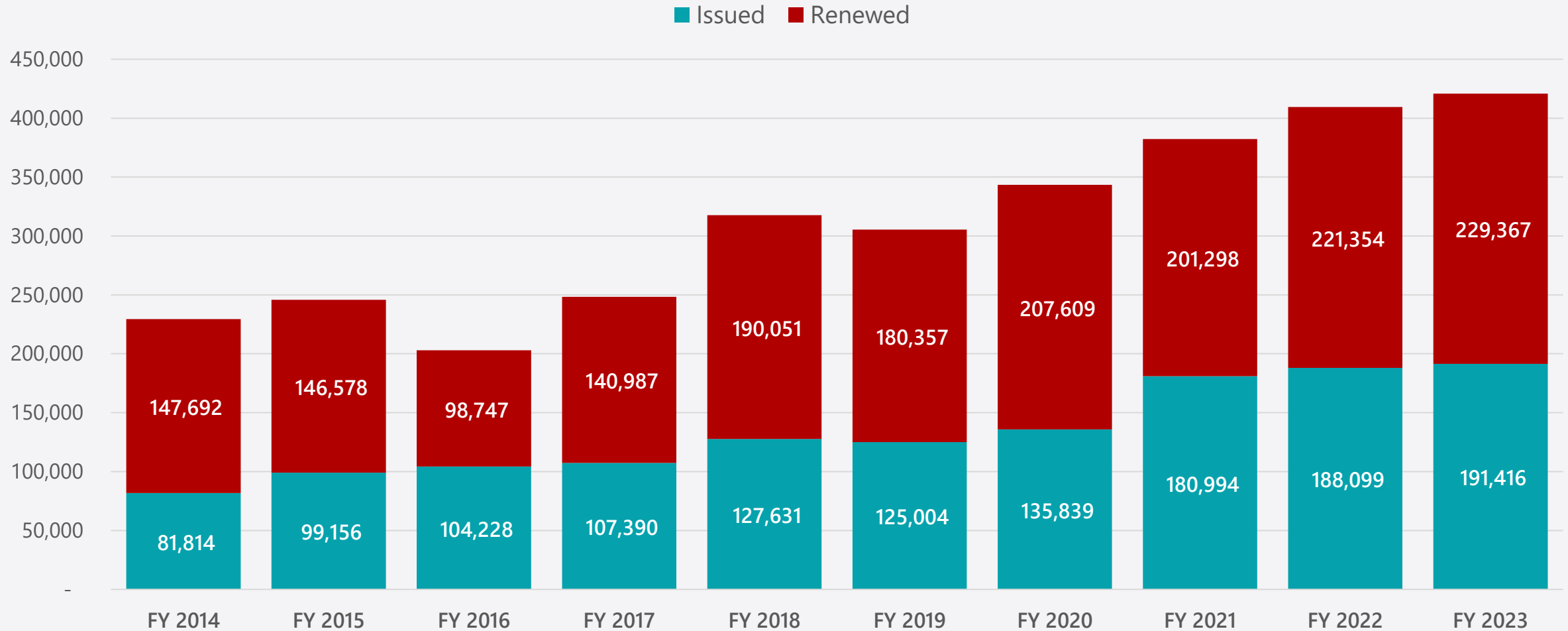
Applications received last year

35,000

License change requests processed

TDI | Agent and adjuster licensing growth

Number of agent and adjuster licenses issued or renewed in the last 10 years.



TDI | Ongoing focus - modernization

How it started



<50%

calls captured



32 minutes

average wait time



30 days

to process license



70%

electronic applications



30-50 days

CE course review

How it's going



98%

calls captured



45 seconds

average wait time



1 day

to process license



99%

electronic applications



1-3 days

CE course review

TDI | Online applications

- Less than 1% of applications are received via paper.
- Electronic applications are processed within one business day.
- All applications except low volume Reinsurance, Discount Healthcare Program Operator, and Captive Management Company Registration are online.

TDI | Email submission

- Most forms can be received via email including address changes, name changes, CE requests, and residency changes.
- Forms with a fee still need to be mailed.
- Emailed forms are reviewed within 1-2 business days.

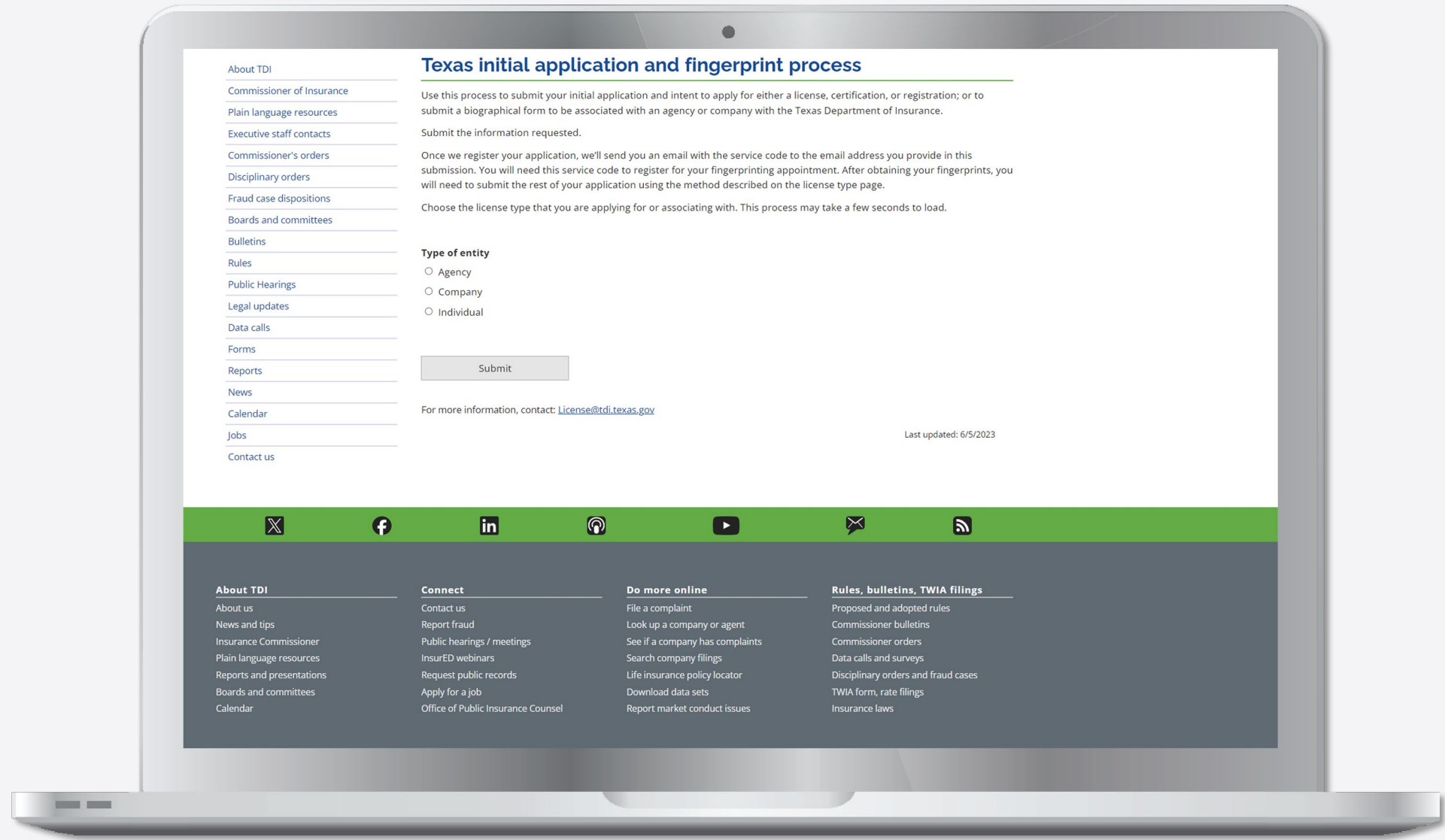
TDI | Military update

- Veterans can be reimbursed for exam fees.
- No application fees for a non-resident license.
- Extended deadlines for CE while on active duty.
- Exam sites on military bases.

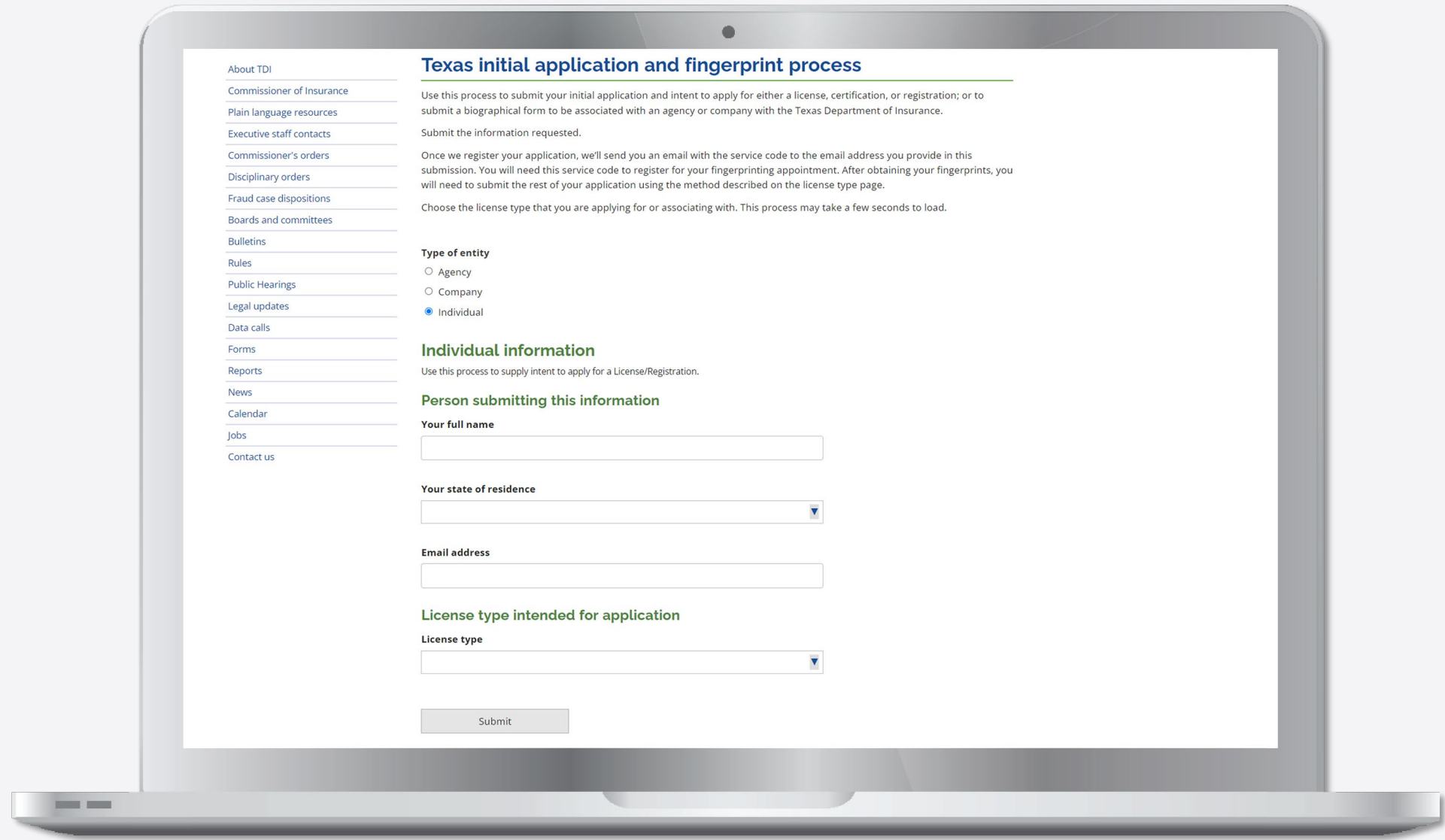
TDI | Fingerprint processing

- [28 TAC 1.504](#) rule update.
- Individuals that are required to be fingerprinted should first use the TDI initial application and fingerprint process.
- Provide basic information on the short form.
- Once received, individuals receive a fingerprint service code to use at Identogo.

TDI | Fingerprint processing



TDI | Fingerprint processing



The image shows a laptop screen with a web application. On the left is a navigation menu with links: About TDI, Commissioner of Insurance, Plain language resources, Executive staff contacts, Commissioner's orders, Disciplinary orders, Fraud case dispositions, Boards and committees, Bulletins, Rules, Public Hearings, Legal updates, Data calls, Forms, Reports, News, Calendar, Jobs, and Contact us. The main content area is titled "Texas initial application and fingerprint process". It contains instructions on how to submit an application and intent to apply for a license, certification, or registration. Below the instructions are three sections: "Type of entity" with radio buttons for Agency, Company, and Individual (selected); "Individual information" with a sub-section "Person submitting this information" containing a text input for "Your full name", a dropdown for "Your state of residence", and a text input for "Email address"; and "License type intended for application" with a dropdown for "License type". A "Submit" button is at the bottom.

Texas initial application and fingerprint process

Use this process to submit your initial application and intent to apply for either a license, certification, or registration; or to submit a biographical form to be associated with an agency or company with the Texas Department of Insurance.

Submit the information requested.

Once we register your application, we'll send you an email with the service code to the email address you provide in this submission. You will need this service code to register for your fingerprinting appointment. After obtaining your fingerprints, you will need to submit the rest of your application using the method described on the license type page.

Choose the license type that you are applying for or associating with. This process may take a few seconds to load.

Type of entity

Agency

Company

Individual

Individual information

Use this process to supply intent to apply for a License/Registration.

Person submitting this information

Your full name

Your state of residence

Email address

License type intended for application

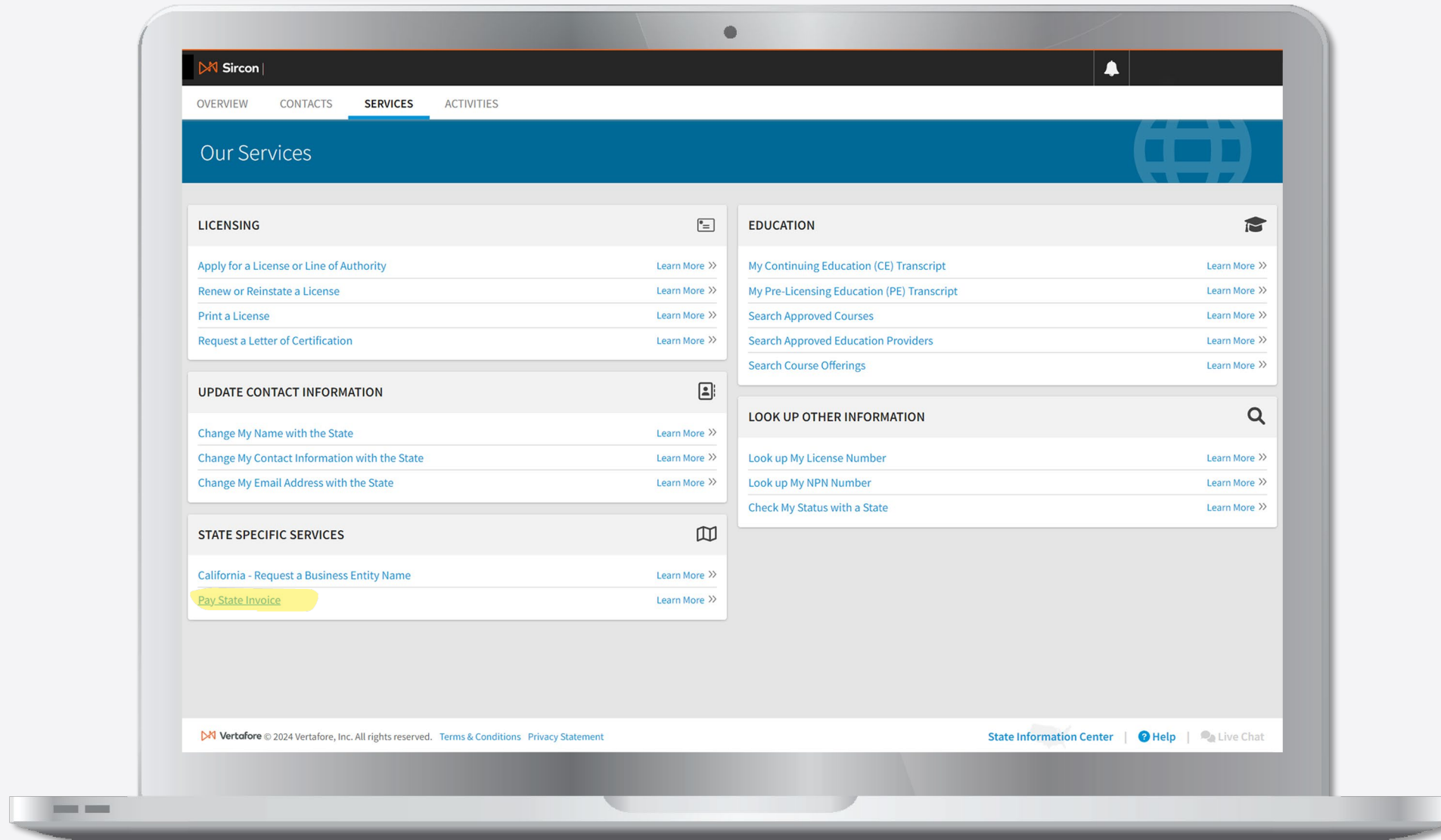
License type

Submit

TDI | Online CE fine payments

- Invoice payments for CE auto fines can now be received online.
- [Sircon free account](#) required.
- Must know the invoice ID and license number of the licensee.
- Payments are instantly processed, saving 7-10 days compared to mail.

TDI | Online CE fine payments



Sircon

OVERVIEW CONTACTS SERVICES ACTIVITIES

Our Services

LICENSING

- [Apply for a License or Line of Authority](#) [Learn More >>](#)
- [Renew or Reinstatement a License](#) [Learn More >>](#)
- [Print a License](#) [Learn More >>](#)
- [Request a Letter of Certification](#) [Learn More >>](#)

UPDATE CONTACT INFORMATION

- [Change My Name with the State](#) [Learn More >>](#)
- [Change My Contact Information with the State](#) [Learn More >>](#)
- [Change My Email Address with the State](#) [Learn More >>](#)

STATE SPECIFIC SERVICES

- [California - Request a Business Entity Name](#) [Learn More >>](#)
- [Pay State Invoice](#) [Learn More >>](#)

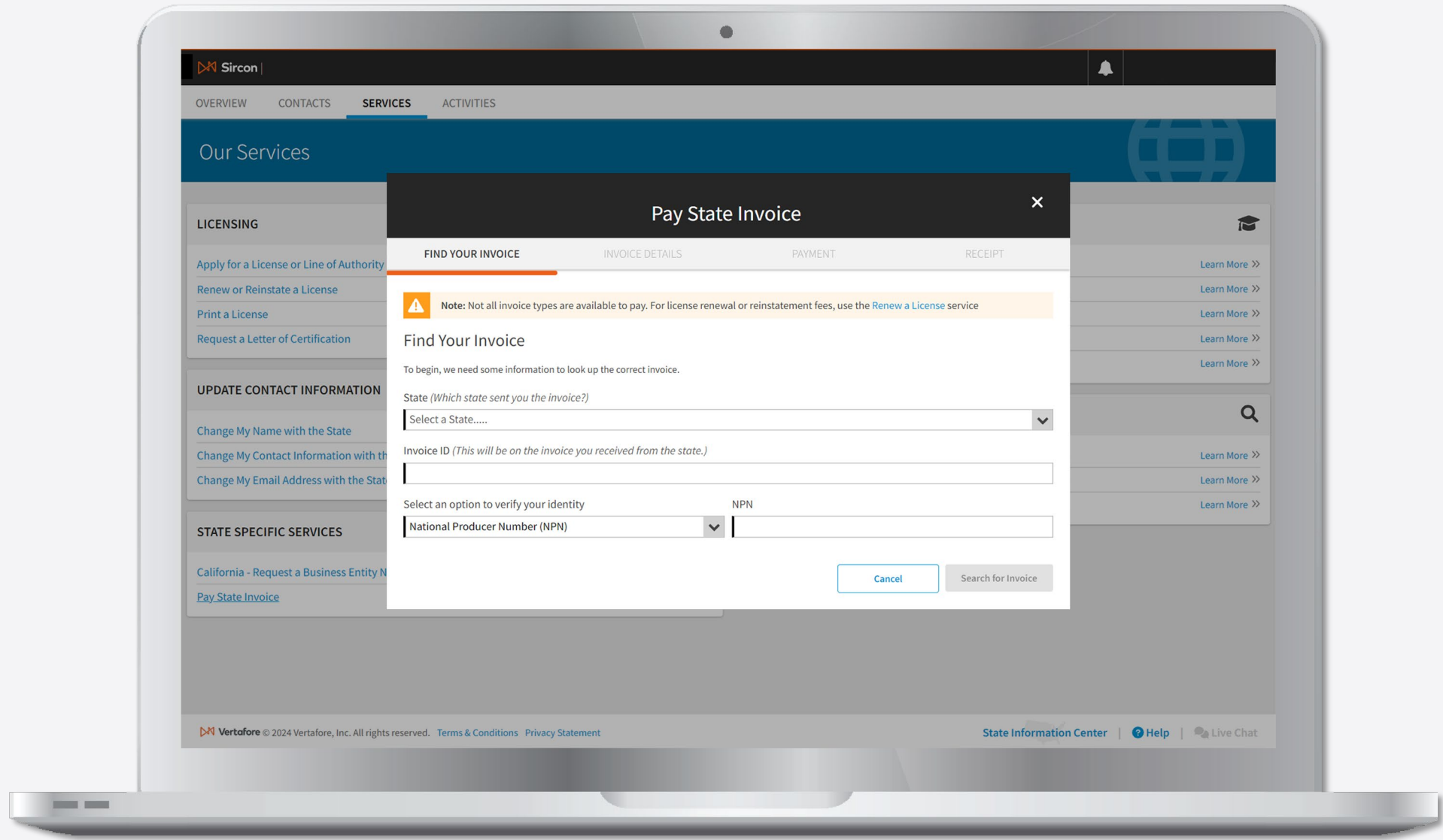
EDUCATION

- [My Continuing Education \(CE\) Transcript](#) [Learn More >>](#)
- [My Pre-Licensing Education \(PE\) Transcript](#) [Learn More >>](#)
- [Search Approved Courses](#) [Learn More >>](#)
- [Search Approved Education Providers](#) [Learn More >>](#)
- [Search Course Offerings](#) [Learn More >>](#)

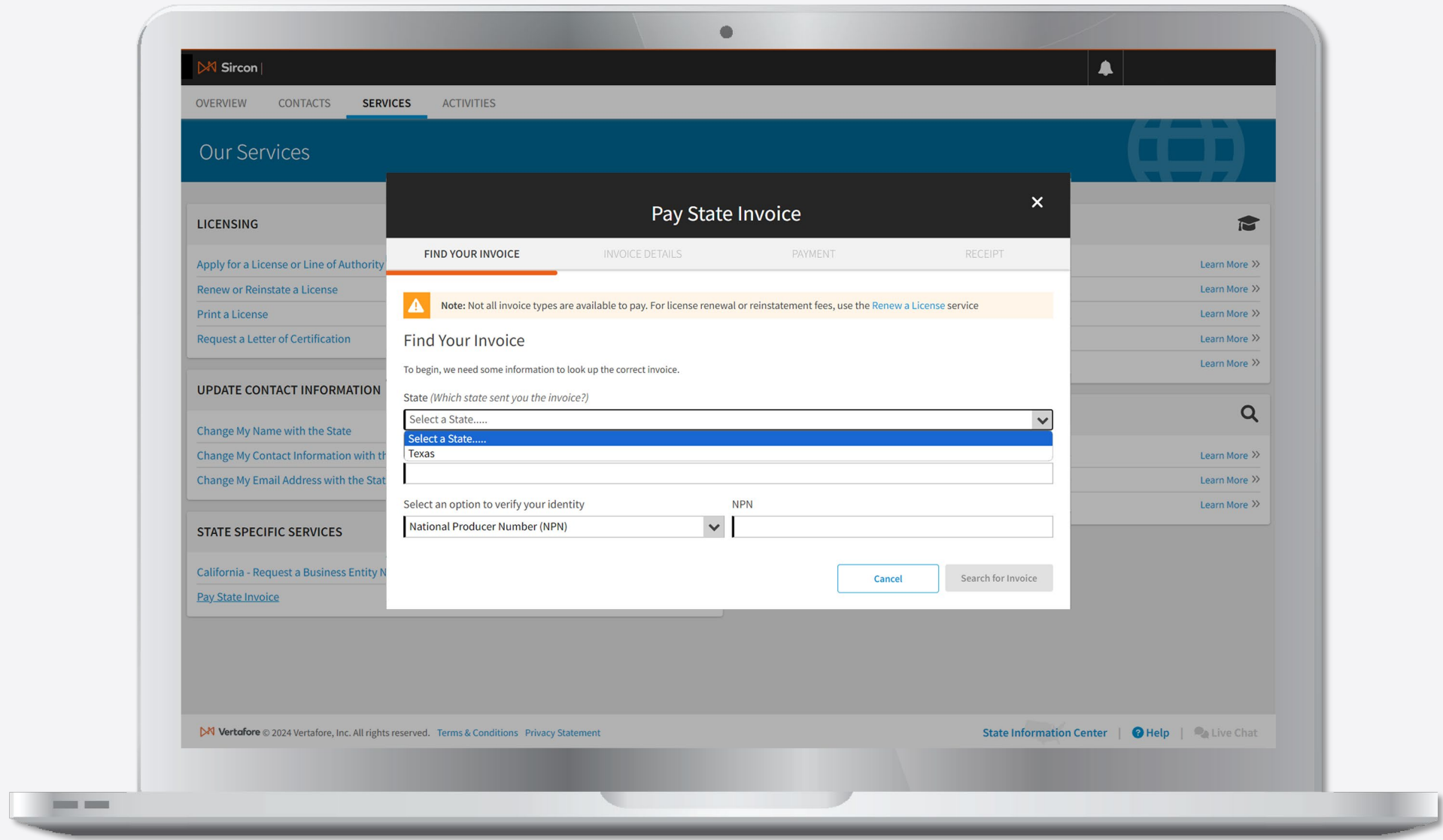
LOOK UP OTHER INFORMATION

- [Look up My License Number](#) [Learn More >>](#)
- [Look up My NPN Number](#) [Learn More >>](#)
- [Check My Status with a State](#) [Learn More >>](#)

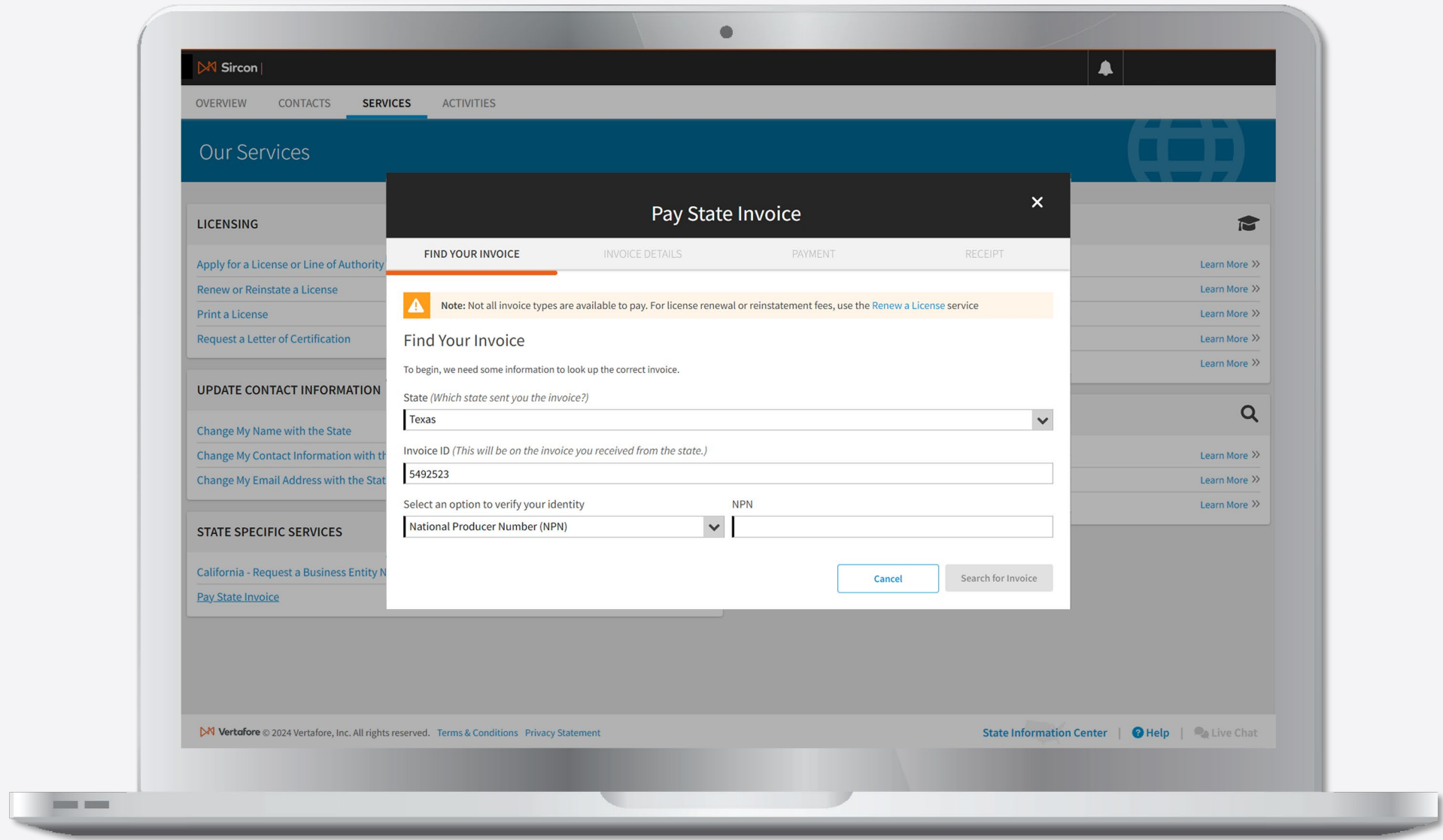
TDI | Online CE fine payments



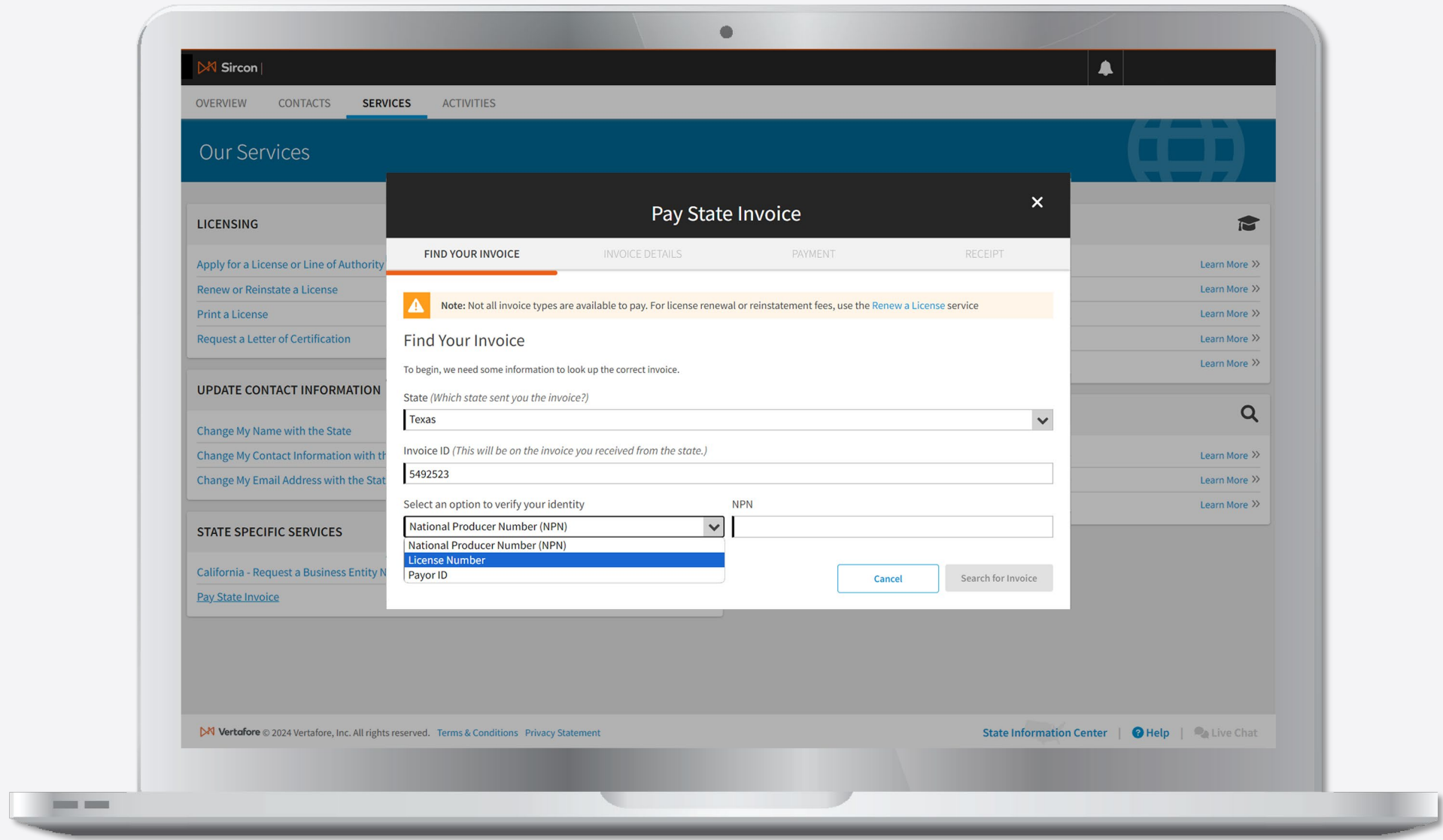
TDI | Online CE fine payments



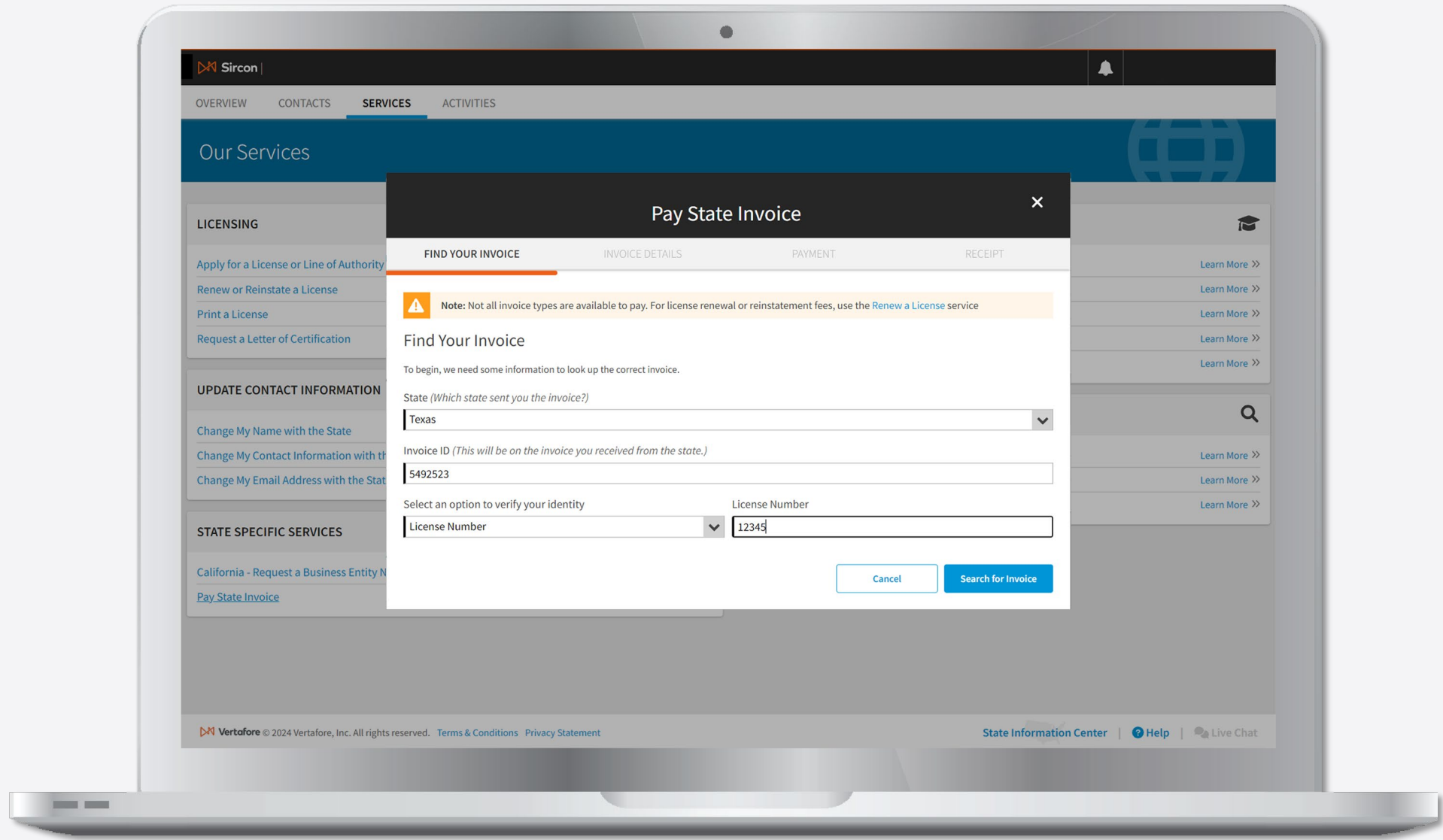
TDI | Online CE fine payments



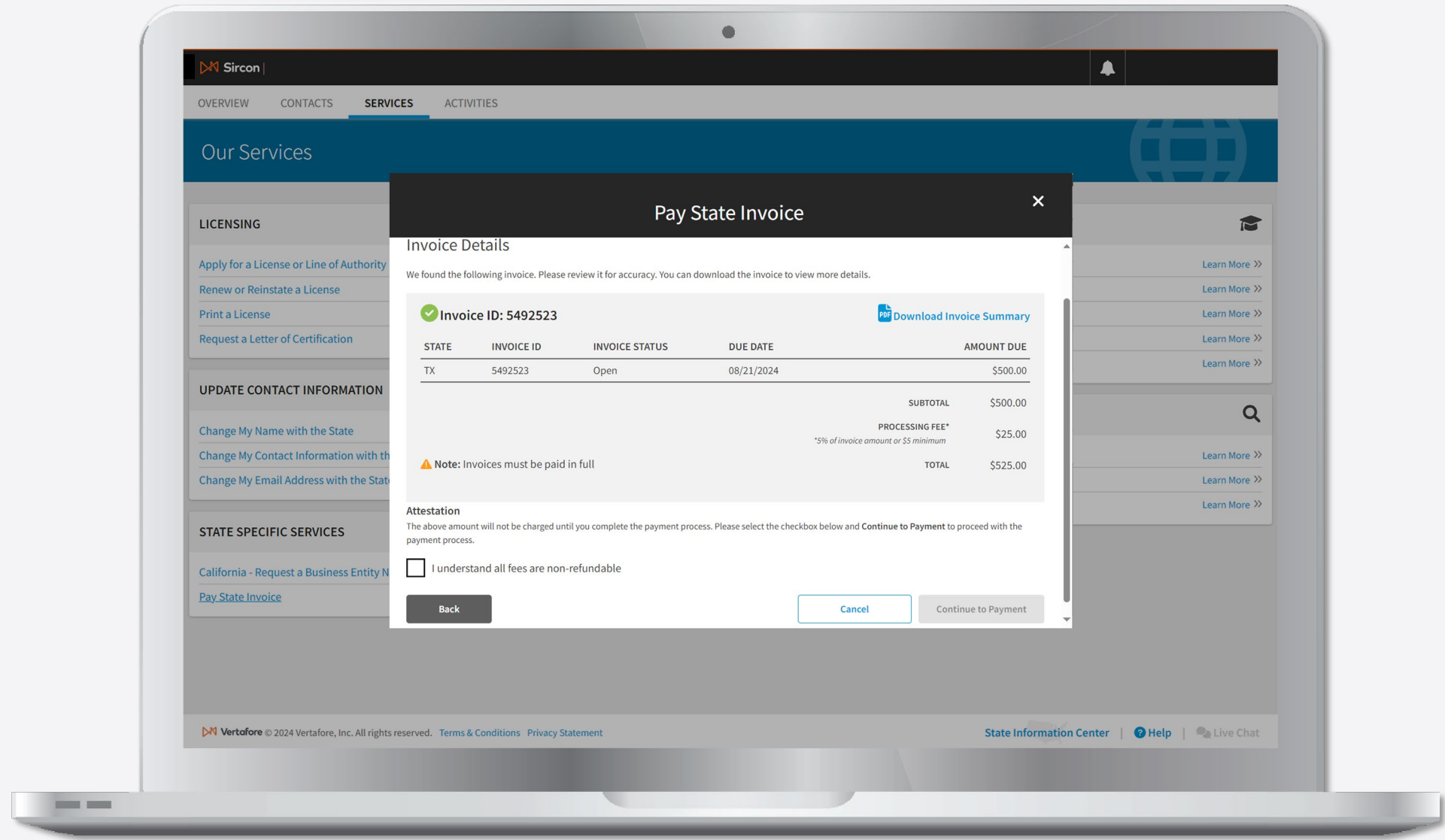
TDI | Online CE fine payments



TDI | Online CE fine payments



TDI | Online CE fine payments



TDI | Application best practices

- Most licenses require:
 - Passing exam.
 - Fingerprint background check.
- Relevant references:
 - [28 TAC Chapter 19](#)
 - [Texas Occupations Code](#)
 - [Title Basic Manual](#)

Application steps:

1. Take an exam.
2. Begin the application process on [TDI's online fingerprint portal](#).
3. Apply for a license.

TDI | Application best practices

- Match your application to the exam you passed.
- Attach required supporting documentation.
- Make sure your email is correct.
- Review and answer the questions carefully.

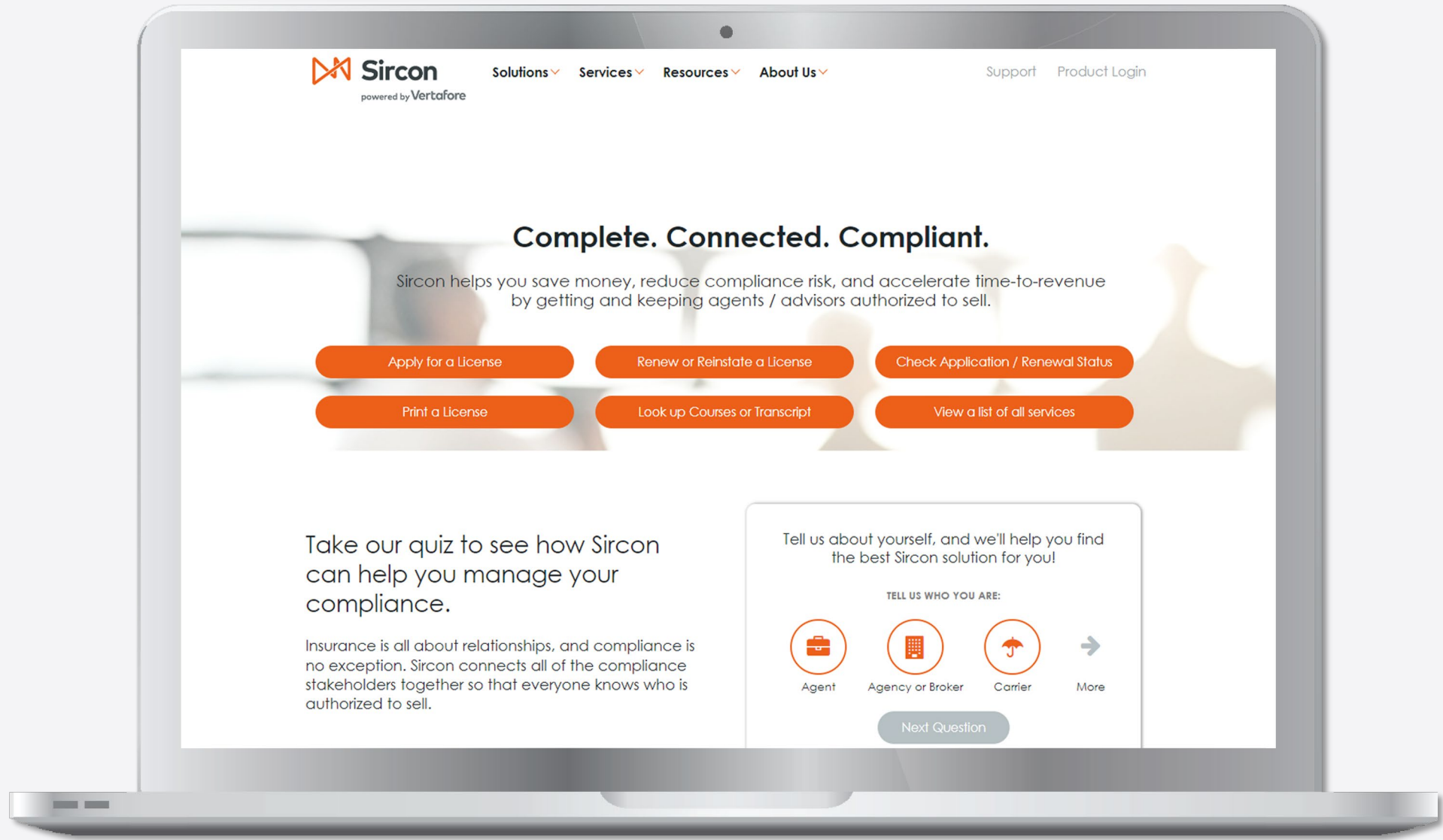
TDI | Administrative review best practices

- If additional information is needed on your application or renewal, provide the information timely.
- We cannot move forward in processing until all information is received.
- Send files in PDF format.

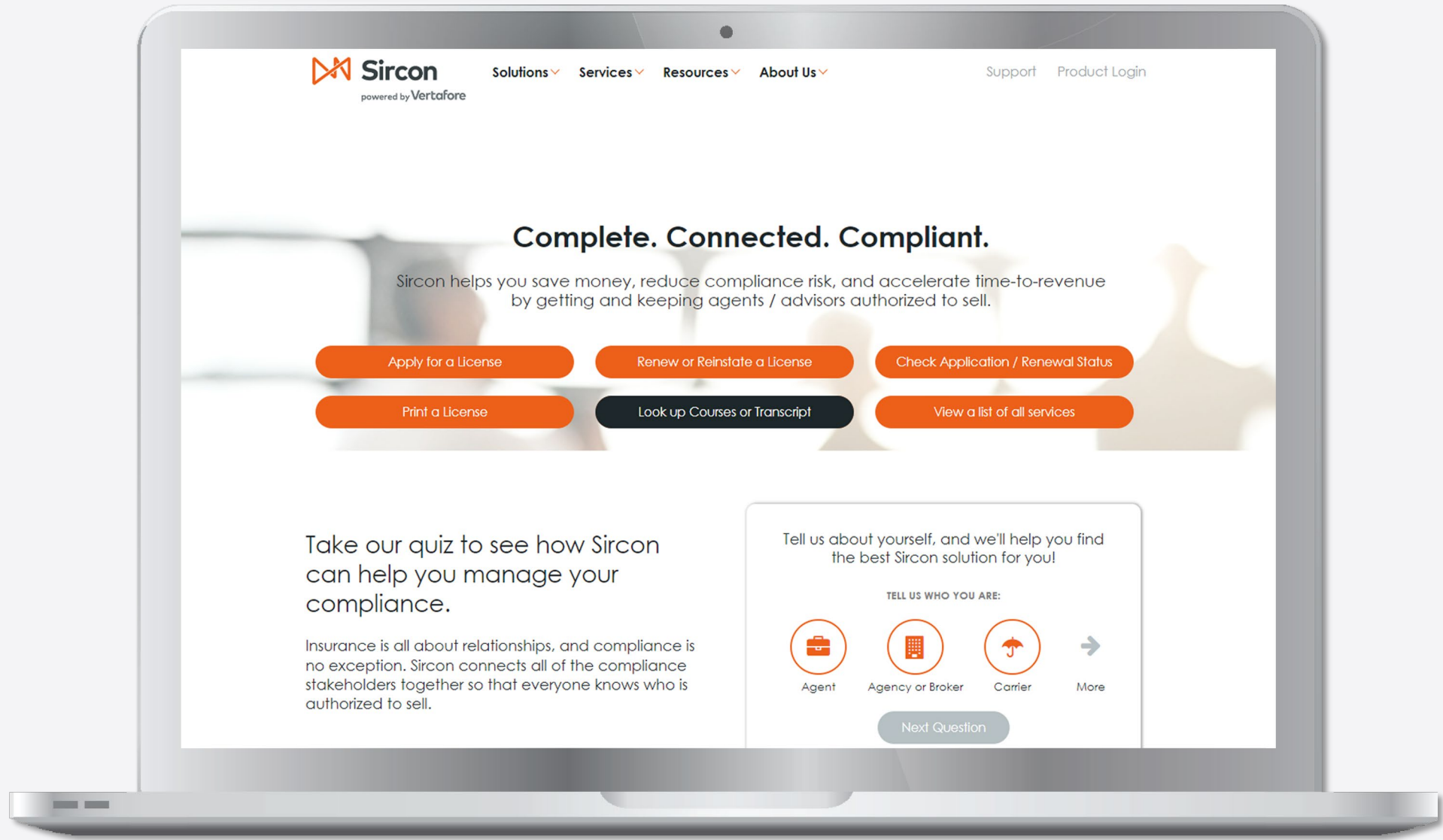
TDI | CE best practices

- CE hour requirements.
 - 24 hours (most licenses).
 - 3 hours ethics (except escrow).
 - Self-study can only be half of your hours.
- Use [Sircon](#) account or public transcript to keep up with your requirements and search for courses.

TDI | Sircon CE transcript



TDI | Sircon CE transcript





Education Services

[Inquiries](#)

[Services](#)

Contact Information

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[Colorado](#)

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[Continuing Education Transcript Inquiry](#)

[Pre-licensing Education Transcript Inquiry](#)

[Available Course Offerings Inquiry](#)

[Approved Courses Inquiry](#)

[Approved Instructor Inquiry](#)

[Approved Providers Inquiry](#)

[Instructor Application Inquiry](#)

[Instructor Renewal Inquiry](#)

TDI | Sircon CE transcript

The screenshot shows a laptop screen with the Sircon website interface. The page title is "Continuing Education Transcript Inquiry For the State of Texas". The education review period is set to "04/06/2018 - 04/30/2020". The page includes a sidebar with navigation links for "Education Services" (Inquiries, Services) and "Contact Information" for various states. The main content area displays the licensee's information: JANE DOE, State of Texas, license # 1234567, and a review date of 04-30-2026. A "Compliance Summary" table shows that the licensee is compliant with CE requirements. A "Requirements" table details the CE hours needed and applied. A section at the bottom provides instructions on how to complete continuing education to avoid fines.

Sircon

Continuing Education Transcript Inquiry For the State of Texas

Education Review Period: 04/06/2018 - 04/30/2020

[Print](#) Aug 14, 2024 10:11 AM

Continuing Education Transcript

Licensee: JANE DOE State: Texas
Begin Date: 05-01-2024 Review Date: 04-30-2026
License: # 1234567 General Lines Agent (Life, Accident, Health & HMO, Property and Casualty)

Compliance Summary

Continuing Education Type	CE Hours Met for Above Review Date?
General Lines Agent	✔ Yes

Requirements

General Lines Agent

Requirement	Required Hours*	Applied Hours	Remaining Hours	Status
Ethics	2.0	3.0	0.0	Compliant
Total General	24.0	24.0	0.0	Compliant

Complete your continuing education to avoid fines
To renew an agent license in Texas, you must:

- Complete your continuing education requirements.
- Pay any fines that are due.
- Pay your renewal fee.

TDI | Sircon CE transcript



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completion.

- Courses must be approved by the Texas Department of Insurance (TDI). To request approval for non TDI-approved courses, fill out a [request form](#).

For more information about continuing education requirements, visit [the TDI website](#).

Courses

Course ID	Course Name	Provider	Category	Course Hours	Instruction Method	Completion Date	Processed Date
19259	CONCEPTS & HISTORY INSURANCE	5TH GEAR ENTERPRISES. LLC	General	4.0	Classroom Equivalent	01-31-2020	01-31-2020
<i>There are 4.0 hours applied to the Total General requirement.</i>							
19265	ETHICS FOR INSURANCE PROFESSIONALS	5TH GEAR ENTERPRISES. LLC	Ethics	3.0	Classroom Equivalent	01-31-2020	01-31-2020
<i>There are 3.0 hours applied to the Ethics and Total General requirements.</i>							
9967	INSURANCE FRAUD	5TH GEAR ENTERPRISES. LLC	General	3.0	Classroom Equivalent	01-31-2020	01-31-2020
<i>There are 3.0 hours applied to the Total General requirement.</i>							
19277	PROPERTY & CASUALTY INSURANCE CONCEPTS	5TH GEAR ENTERPRISES. LLC	General	6.0	Classroom Equivalent	01-31-2020	01-31-2020
<i>There are 6.0 hours applied to the Total General requirement.</i>							
22139	UNDERSTANDING AUTO INSURANCE	5TH GEAR ENTERPRISES. LLC	General	5.0	Classroom Equivalent	01-30-2020	01-31-2020
<i>There are 5.0 hours applied to the Total General requirement.</i>							
29289	Understanding Renters Insurance	5TH GEAR ENTERPRISES. LLC	General	3.0	Classroom Equivalent	01-30-2020	01-31-2020
<i>There are 3.0 hours applied to the Total General requirement.</i>							

TDI | Search for CE courses



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[Continuing Education Transcript Inquiry](#)
[Pre-licensing Education Transcript Inquiry](#)
[Available Course Offerings Inquiry](#)
[Approved Courses Inquiry](#)
[Approved Instructor Inquiry](#)
[Approved Providers Inquiry](#)
[Instructor Application Inquiry](#)
[Instructor Renewal Inquiry](#)

TDI | Search for CE courses

The screenshot shows a laptop displaying the Sircon website. On the left side of the page, there is a navigation menu under the heading "Education Services". This menu includes links for "Inquiries", "Services", and "Contact Information". Under "Contact Information", there is a list of state links: California, Colorado, Georgia, Indiana, Iowa, Maryland, Minnesota, Mississippi, Missouri, Nevada, New Jersey, North Carolina, Pennsylvania, South Dakota, Texas, Utah, Virginia, West Virginia, and Wyoming. The main content area on the right is a search form. It contains several fields and a list of checkboxes. The "Education Type" field is a dropdown menu set to "Continuing Education" with a "* Required" note. The "Instruction Method" field is an empty dropdown menu. The "Course Category" section contains a list of 20 checkboxes, each followed by a category name. Below this list are three input fields: "Course Hours", "Search By Keyword", and "Course ID". At the bottom of the form are two buttons: "Submit" and "Change State".

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Education Services

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[Services](#)

Contact Information

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[Pennsylvania](#)

[South Dakota](#)

[Texas](#)

[Utah](#)

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[West Virginia](#)

[Wyoming](#)

Education Type * Required

Instruction Method

Course Category

- Annuity Best Interest 1
- Annuity Best Interest 4
- Asso Att Confer - Present
- Assoc Rev Materials
- CE-Annuity
- CE-LTC-Partnership
- CE-Medicare Related
- CE-Small Empl Health
- Cert-Annuity
- Cert-LTC-Partnership
- Cert-Medicare Related
- Cert-Small Employer Health
- Escrow-Title
- Ethics
- General
- Life Insurance
- Life Settlement Broker
- Management-Title
- Navigator Prelicensing
- PreLic-Adjuster-All Lines
- PreLic-Adjuster-Prop and Cas
- PreLic-Adjuster-Workers Comp
- TX Medicaid/Children's Health
- Texas Privacy

Course Hours

Search By Keyword

Course ID

TDI | Search for CE courses

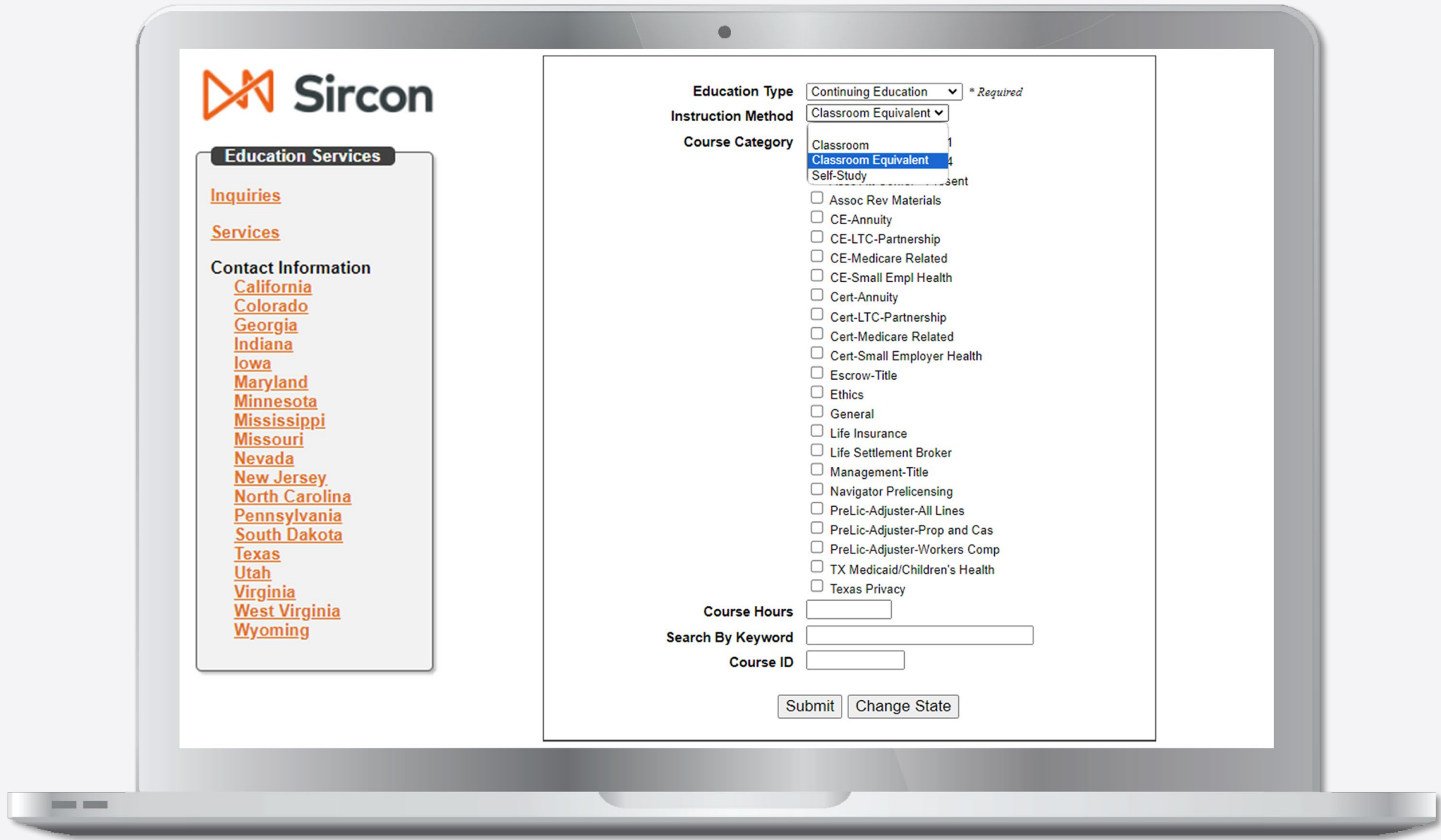
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The main content area on the right is a search form. It contains the following fields and options:

- Education Type:** A dropdown menu set to "Continuing Education" with a "* Required" label.
- Instruction Method:** A dropdown menu with "Classroom" selected.
- Course Category:** A list of checkboxes for various categories:
 - Classroom
 - Classroom Equivalent
 - Self-Study
 - Assoc Rev Materials
 - CE-Annuity
 - CE-LTC-Partnership
 - CE-Medicare Related
 - CE-Small Empl Health
 - Cert-Annuity
 - Cert-LTC-Partnership
 - Cert-Medicare Related
 - Cert-Small Employer Health
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 - Management-Title
 - Navigator Prelicensing
 - PreLic-Adjuster-All Lines
 - PreLic-Adjuster-Prop and Cas
 - PreLic-Adjuster-Workers Comp
 - TX Medicaid/Children's Health
 - Texas Privacy
- Course Hours:** An empty text input field.
- Search By Keyword:** An empty text input field.
- Course ID:** An empty text input field.

At the bottom of the search form, there are two buttons: "Submit" and "Change State".

TDI | Search for CE courses



TDI | Search for CE courses

The screenshot shows a laptop displaying the Sircon website. The page is divided into two main sections. On the left, there is a navigation menu under the heading "Education Services". This menu includes links for "Inquiries", "Services", and "Contact Information". Under "Contact Information", there is a list of state links: California, Colorado, Georgia, Indiana, Iowa, Maryland, Minnesota, Mississippi, Missouri, Nevada, New Jersey, North Carolina, Pennsylvania, South Dakota, Texas, Utah, Virginia, West Virginia, and Wyoming. On the right, there is a search form. The form includes several dropdown menus and a list of checkboxes. The "Education Type" dropdown is set to "Continuing Education" with a note "* Required". The "Instruction Method" dropdown is set to "Classroom Equivalent". Below these are two sections of checkboxes for "Course Category": one section with 10 checkboxes (Annuity Best Interest 1, Annuity Best Interest 4, Asso Att Confer - Present, Assoc Rev Materials, CE-Annuity, CE-LTC-Partnership, CE-Medicare Related, CE-Small Empl Health, Cert-Annuity, Cert-LTC-Partnership, Cert-Medicare Related, Cert-Small Employer Health, Escrow-Title, Ethics, General, Life Insurance, Life Settlement Broker, Management-Title, Navigator Prelicensing, PreLic-Adjuster-All Lines, PreLic-Adjuster-Prop and Cas, PreLic-Adjuster-Workers Comp, TX Medicaid/Children's Health, Texas Privacy) and another section with 10 checkboxes (Annuity Best Interest 1, Annuity Best Interest 4, Asso Att Confer - Present, Assoc Rev Materials, CE-Annuity, CE-LTC-Partnership, CE-Medicare Related, CE-Small Empl Health, Cert-Annuity, Cert-LTC-Partnership, Cert-Medicare Related, Cert-Small Employer Health, Escrow-Title, Ethics, General, Life Insurance, Life Settlement Broker, Management-Title, Navigator Prelicensing, PreLic-Adjuster-All Lines, PreLic-Adjuster-Prop and Cas, PreLic-Adjuster-Workers Comp, TX Medicaid/Children's Health, Texas Privacy). At the bottom of the form, there are three input fields: "Course Hours", "Search By Keyword", and "Course ID". Below these fields are two buttons: "Submit" and "Change State".

Sircon

Education Services

[Inquiries](#)

[Services](#)

Contact Information

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[Wyoming](#)

Education Type * Required

Instruction Method

Course Category

Annuity Best Interest 1

Annuity Best Interest 4

Asso Att Confer - Present

Assoc Rev Materials

CE-Annuity

CE-LTC-Partnership

CE-Medicare Related

CE-Small Empl Health

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Cert-LTC-Partnership

Cert-Medicare Related

Cert-Small Employer Health

Escrow-Title

Ethics

General

Life Insurance

Life Settlement Broker

Management-Title

Navigator Prelicensing

PreLic-Adjuster-All Lines

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TX Medicaid/Children's Health

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Course Hours

Search By Keyword

Course ID

TDI | Search for CE courses

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Education Services

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- Texas Privacy

Course Hours

Search By Keyword

Course ID

TDI | Search for CE courses

The screenshot shows a laptop displaying the Sircon website's search interface. On the left, there is a sidebar with the Sircon logo and a menu for 'Education Services' containing links for 'Inquiries', 'Services', and 'Contact Information' for various states. The main content area on the right contains search filters for 'Education Type', 'Instruction Method', and 'Course Category'. Below these are input fields for 'Course Hours', 'Search By Keyword', and 'Course ID', along with 'Submit' and 'Change State' buttons.

Sircon

Education Services

- [Inquiries](#)
- [Services](#)
- Contact Information**
 - [California](#)
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Education Type * Required

Instruction Method

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- TX Medicaid/Children's Health
- Texas Privacy

Course Hours

Search By Keyword

Course ID

TDI | Search for CE courses

The screenshot shows a laptop screen with the Sircon website. On the left is a sidebar with navigation links. The main area displays a table of CE courses with columns for Course Name, Public Credits, Category, Method, Presentation Method, Approval Basis, Active Date, and Renewal Date.

Education Services

[Inquiries](#)

[Services](#)

Contact Information

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Course Name	Public Credits	Category	Method	Presentation Method	Approval Basis	Active Date	Renewal Date
PRINCIPLES OF INSURANCE (8901)	Y 13.0	General	Classroom Equivalent	On-line Training/Webinar	Internal Review	12-19-2007	12-19-2025
PROPERTY INSURANCE (8903)	Y 7.0	General	Classroom Equivalent	On-line Training/Webinar	Internal Review	12-19-2007	12-19-2025
5TH GEAR ENTERPRISES, LLC(33152)							
WWW.5THGEARCE.COM				Email: DEBORAH@5THGEARLLC.COM			
CONCEPTS & HISTORY INSURANCE (19259)	Y 4.0	General	Classroom Equivalent	On-line Training/Webinar	Internal Review	10-09-2008	10-10-2026
Credit Scoring in Insurance (92865)	Y 4.0	General	Classroom Equivalent	Computer	Internal Review	07-29-2013	07-29-2025
DIMINISHED VALUE AND INSURANCE (19261)	Y 2.0	General	Classroom Equivalent	On-line Training/Webinar	Internal Review	09-13-2008	09-14-2026
ERRORS & OMISSIONS-INSURANCE FOR AGENT'S (9955)	Y 3.0	General	Classroom Equivalent	On-line Training/Webinar	Internal Review	10-23-2008	10-24-2024
ESSENTIALS OF THE PERSONAL UMBRELLA (19263)	Y 3.0	General	Classroom Equivalent	On-line Training/Webinar	Internal Review	11-02-2008	11-02-2024
ETHICS FOR INSURANCE PROFESSIONALS (19265)	Y 3.0	Ethics	Classroom Equivalent	On-line Training/Webinar	Internal Review	06-18-2008	06-18-2026
FINANCIAL PLANNING AND DIVORCE (19267)	N 2.0	General	Classroom Equivalent	On-line Training/Webinar	Internal Review	06-20-2007	06-20-2025
FINDING OPPORTUNITIES IN EPL INSURANCE (19269)	N 2.0	General	Classroom Equivalent	On-line Training/Webinar	Internal Review	10-23-2008	10-24-2024
FLOOD INSURANCE TRAINING COURSE (9961)	Y 3.0	General	Classroom Equivalent	On-line Training/Webinar	Internal Review	06-20-2007	06-20-2025
INSURANCE FRAUD (9967)	N 3.0	General	Classroom Equivalent	On-line Training/Webinar	Internal Review	10-23-2008	10-24-2024
MOLD CLAIMS & INSURANCE (19275)	Y 3.0	General	Classroom Equivalent	On-line Training/Webinar	Internal Review	10-23-2008	10-24-2024
NAVIGATING INSURANCE CLAIM PRACTICES (21375)	N 2.0	General	Classroom Equivalent	On-line Training/Webinar	Internal Review	01-13-2009	01-13-2025
PROPERTY & CASUALTY INSURANCE CONCEPTS (19277)	N 6.0	General	Classroom Equivalent	On-line Training/Webinar	Internal Review	10-02-2008	10-02-2026
UNDERSTANDING AUTO INSURANCE (22139)	N 5.0	General	Classroom Equivalent	On-line Training/Webinar	Internal Review	01-20-2009	01-20-2025
Understanding Ethics: A Way of Life (95252)	Y 3.0	Ethics	Classroom Equivalent	On-line Training/Webinar	Internal Review	02-10-2014	02-10-2026

TDI | Qualifying credit

Licensees can also obtain credit from sources outside of TDI approved courses.

- College, law school, or university classroom insurance courses.
- National designation certifications program credit.
- Approved insurance related courses from the Texas State Bar or Board of Public Accountancy.
- Federal Farm Credit Insurance Corporation.
- Instructor preparation for certified course.

TDI | CE permanent exemption

- Licensees licensed for 20 continuous years in Texas.
- Maintained CE compliance.
- Renewal application still required.

TDI | Renewing your license

- Individual licenses expire the last day of birth month, every other year.
- Renewal requirements.
 - Pay renewal fee.
 - Complete CE requirement.
- Must complete both or license will not renew.

TDI | CE best practices

- Complete required hours before license expiration date.
- CE providers have 30 days to report hours per Texas Administrative Code.
- If you fail to complete required hours
 - Complete late CE.
 - Pay your fine: \$50 per hour (up to \$500 max).
- Licensees only have 90 days to become compliant or a new application will be required.
- Must be re-fingerprinted due to gap in licensure.

TDI | Title and escrow licensing best practices

- Email all non-money filings to tdi-titlelicensing@tdi.texas.gov.
- All applications and renewals are available electronically.
- CE is reported by CE provider. Certificates don't need to be sent to TDI.
- Use the Open Data Portal for licensing information.

TDI | Open Data Portal

- The [Open Data Portal](#) (ODP) is the official website to access state of Texas information that can be freely used, re-used and redistributed.
- ODP is available for state agencies to post public data versus the typical process requiring an open records requests.
- New users will need to create a login account to save queries.

TDI | How to search ODP

Welcome to the Texas Open Data Portal



Blockchain

Learn about the Texas Work Group on Blockchain Matters



Permits & Licensing



Business & Economy



Government & Taxes



Social Services

Social service data for Texas citizens



Transportation

Transportation data for Texas



Agriculture

Agriculture, food and nutrition data for Texas



Veteran

Veteran data for Texas Veterans



Education

Education data for Texas



Public Safety

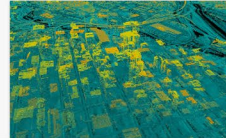
Public safety data for Texas



Energy and Environment



Public Reports and Maps



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Public Safety

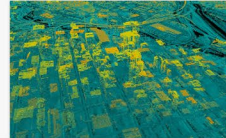
Public safety data for Texas



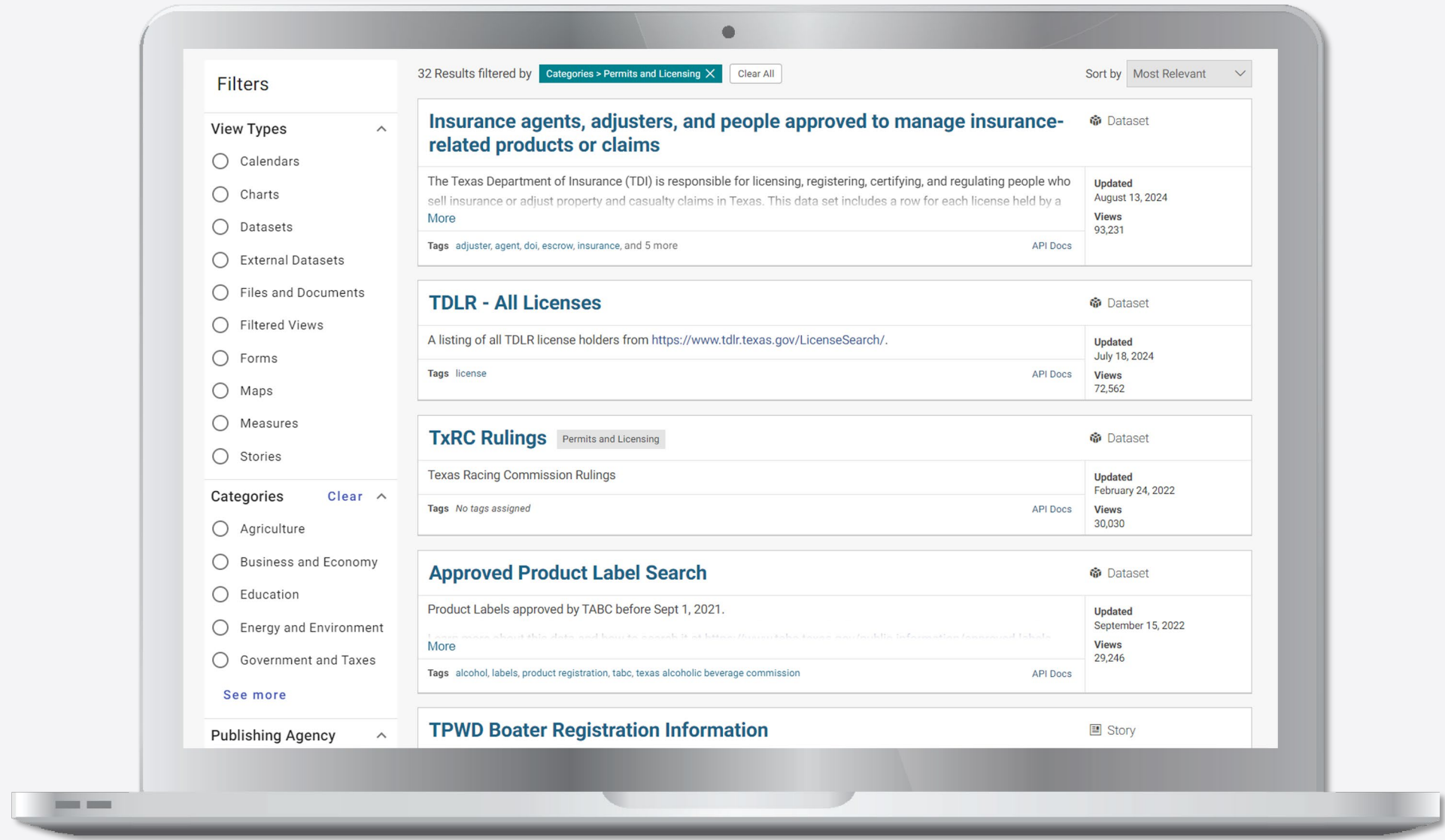
Energy and Environment



Public Reports and Maps



TDI | How to search ODP



TDI | Data available through ODP


- Complaints against licensed entities.
- Agent lists by license type.
- Appointment and association list.
- CE course completion data.
- Title/escrow licensing information.
- [Lists of Texas insurance agents, adjusters, and agencies.](#)

Notice

Continuing education (CE) fines can now be paid online through Sircon's website with a [free account](#).

Apply, renew, and manage your license. To get started, select a license type below.

Have a question about your agent or adjuster license? [Read our FAQ](#).

 Stay connected!
Sign up for updates.

Agent

- [County mutual](#)
- [Escrow officer](#)
- [Funeral pre-arrangement life](#)
- [General lines - life, accident, health and HMO](#)
- [General lines - property and casualty](#)
- [Life agent](#)
- [Life insurance not exceeding \\$25,000](#)
- [Limited lines](#)
- [Managing general agent](#)
- [Personal lines property and casualty](#)
- [Risk manager](#)
- [Surplus lines](#)
- [Title insurance](#)

Adjuster

- [All lines](#)
- [Designated home state - all lines](#)
- [Emergency \(catastrophe\)](#)
- [Property and casualty](#)
- [Public insurance](#)
- [Trainee](#)
- [Workers' compensation](#)

Specialty

- [Credit](#)
- [Portable electronic vendor](#)
- [Rental car company](#)
- [Self-service storage facility](#)
- [Travel](#)

Other

- [Life settlement broker/expectancy estimator](#)
- [Life settlement provider](#)
- [Reinsurance - broker](#)
- [Reinsurance - manager](#)
- [Continuing education course provider](#)

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- [Continuing education course provider](#)

General lines – life, accident, health and HMO

Apply for a license

- [Exam](#)
- [Fingerprint background check](#)
- [Application: agent or agency](#)
- [Non-resident license](#)
- [Temporary license](#)
- [Emergency license](#)
- [Provisional permit](#)
- [Laws: Texas Insurance Code](#)

Manage your license

- [Update contact information](#)
- [Print license](#)
- [License renewal](#)
- [Continuing education credits](#)
- [Cancel license](#)
- [Letter of certification](#)

Apply for a license

Exam

- To learn about how and where to take an exam, go to [Pearson VUE](#) and download the candidate handbook. The [Pearson VUE website](#) also provides links to exam outlines and an ESL (English as a second language) request form.
Visite el [sitio web de Pearson Vue](#) para descargar el bosquejo de contenido para el examen (Formulario "Content Outlines - Spanish") y solicite tomar el examen en español (Formulario "English as a Second Language (ESL) Request Form"). Si usted tiene cualquier pregunta sobre cómo tomar el examen, llame a Pearson Vue al 888-754-7667 o puede charlar en línea a través del [sitio web de Pearson Vue](#) (Oprima "Need help? Contact customer service").
- You do not need to take an exam if:
 - Your license has been expired for more than 90 days, but less than one year.
 - You don't live in Texas, but you have a license in good standing in a [reciprocal state](#).
 - You have the chartered life underwriter designation.

Application steps:

1. Take an exam.
2. Begin the application process on [TDI's online fingerprint portal](#).
3. Apply for a license.

TDI | Help us help you...

- Apply online.
- Keep e-mail address up to date. Email is primarily used for all communication.
- Complete CE on time. Avoid fines, delays in commissions.
- Use license@tdi.texas.gov for licensing correspondence.
- Sircon.com account will provide all information on your license.

